

Return/Exchange Form

Call us for a return authorization number prior to returning your items. Write the number in this box and enclose this form and invoice with your package. **Call 1-800-772-1408**



YOUR ISSUED RETURN AUTHORIZATION #



Toll Free: 1 800 SPA 1408
Phone: 604 601 2028
Fax: 604 534 9668

info@spauniforms.com
www.spauniforms.com

We understand that purchases on-line or by phone/fax, do not allow the opportunity for you to try on items beforehand. Therefore, we encourage you to try on your uniforms as soon as they arrive to ensure a proper comfort and fit.

Return items with a traceable / insurable delivery service & retain a receipt as proof of postage. Spa Uniforms Inc. is not responsible for shipping costs incurred when returning or exchanging goods. A Return Authorization Number is always required. **Contact us at 1-800-772-1408 or 604-601-2028 to request a Return Authorization number.**

- Garments must be returned in original packaging.
- Garments must be suitable for re-stocking and will not be accepted if they have been worn, washed or soiled in any way.
- A copy of your original receipt must be enclosed with your securely packaged item/s along with your return / exchange form.
- Returns and exchanges will not incur a restocking fee if made within 30 days from original invoice date.
- Returns/exchanges accepted later than 30 calendar days from you invoice date will incur a 15% restocking fee. All sale items, custom or embroidery items are considered a final sale and for no reason will be accepted for a refund or exchange. Spa Uniforms Inc. does not refund shipping & handling charges for exchanges or refunds.

WHERE TO SHIP RETURNS

US & INTERNATIONAL:
Spa Uniforms Inc.
6920 Salashan Parkway
Building D-200
Ferndale, WA
98248 USA

IN CANADA:
Spa Uniforms Inc.
1500 - 885 W. Georgia St.
Vancouver, BC
Canada V6C 3E8

COMPANY NAME / CONTACT:		
ADDRESS:		
CITY:	STATE/PROVINCE:	ZIP/POSTAL CODE:
PHONE:	EMAIL:	
SELLER'S REFERENCE NUMBER (refer to your invoice):		INVOICE DATE:
REASON FOR RETURN:		

Items you are Returning:

QTY	SIZE	COLOR	STYLE / DESIGN NAME	UNIT PRICE	TOTAL

Items you would like in Exchange:

QTY	SIZE	COLOR	STYLE / DESIGN NAME	UNIT PRICE	TOTAL

FOR OFFICE USE	REFUND AMOUNT:	RESTOCKING FEE:	CHARGES FOR SHIPPING EXCHANGES:
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